

## Walpack Township Committee

### Agenda for the Organization Meeting of the Mayor and Committee of the Township of Walpack, held at the Walpack Township Building, 9 Main Street, Walpack NJ. 7 PM.

January 7, 2020

Clerk Christine M. Von Oesen read the Opening Statement: This meeting is being held in compliance with the Open Public Meetings Act, and has been duly advertised.

Ms. Von Oesen called the meeting to order.

Ms. Von Oesen invited all those in attendance to join in the Pledge of Allegiance.

#### Oath of Office:

Ms. Von Oesen read the "Statement of Determination" of the Board of County Canvassers, for the Election held on November 5, 2019.

Ms. Von Oesen administered the Oath of Office to Committeeman-elect Janina Wycalek for a three year term as Committee Member of the Township of Walpack.

Roll Call: Present - Victor J. Maglio, Janina Wycalek, James Heigis, Christine M. Von Oesen  
Absent – CFO Michelle LaStarza

#### Committee Appointment: Mayor for the Year 2020:

Ms. Von Oesen opened the floor for Committee nominations for the position of Mayor for 2020.

Ms. Wycalek nominated Victor J. Maglio for the position of Walpack Mayor 2020. Mr. Second by Heigis. All in Favor.

Clerk Christine M. Von Oesen handed the meeting over to 2020 Walpack Township Mayor Victor J. Maglio.

#### Open Public Meetings Act Compliance:

The Mayor shall stated, "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Law 1975, Chapter 231. It has been properly advertised and certified by the Clerk.

#### Committee Appointment: Deputy Mayor for the year 2020:

The Mayor opened the floor for Committee nominations for the position of Deputy Mayor for 2020.

Committeewoman Wycalek nominated James Heigis for the position of 2020 Walpack Township Deputy Mayor. Second by Mayor Maglio. All in Favor.

Professional Appointments:

Township Attorney: Glenn Kienz of Weiner Law Group  
Township Auditor: Thomas Ferry of Ferraioli, Weilkotz, Cerullo & Cuva  
Township Insurance Agency: Arthur J. Gallagher Risk Management Services  
Township Risk Manager: George Morville  
Township Engineer: Jack O’Krepky of KMS Engineering

Official Newspapers, Banks, Meeting Dates:

Official Newspapers: The New Jersey Herald and The New Jersey Sunday Herald  
Official Depositories: The First Hope Bank, Lakeland Bank, Sussex Bank  
Official Meeting Dates: Last Tuesday of every month at 7 pm. Walpack Township Mayor and Committee meetings are held at the Walpack Municipal Building, 9 Main Street, Walpack NJ.

Mayor’s Appointments:

Municipal Clerk:	Christine M. Von Oesen
Deputy Municipal Clerk:	Maria Maglio
Tax collector:	Terry Beshada
Tax Assessor:	Maureen Kaman
Chief Finance Officer:	Michelle LaStarza
Treasurer:	Michelle LaStarza
Registrar:	Amanda Lobban
Construction Official:	Greg Chontow
Plumbing Inspector:	William O’Connor
Fire Sub-code Official:	State of New Jersey
Electrical Inspector:	Greg Chontow
Search Officer for Municipal Improvements:	
Licensing Official:	
Animal Control Officer:	James Heigis
Recycling Collection Officer:	
Emergency Management Coordinator:	Victor Maglio
Deputy EMC:	
NIMS Officer:	Victor Maglio
Township Historian:	Janina Wycalek

Resolutions:

WALPACK TOWNSHIP RESOLUTION

R-01-20

MAYORAL APPOINTMENT 2020

Be it resolved by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that Victor J. Maglio be appointed Mayor of the Township of Walpack for the year 2020.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and exact copy of the resolution adopted by the Walpack Township committee at the Walpack Township Organization Meeting held of January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-01-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Mr. Heigis.

Ayes: Wycalek, Heigis, Maglio  
Nays: None  
Absent: None  
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-02-20

APPOINTMENT OF THE 2020 DEPUTY MAYOR

Be it resolved BY THE Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that James Heigis be appointed Deputy Mayor of the Township of Walpack for the year 2020.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and exact copy of the resolution adopted by the Walpack Township committee at the Walpack Township Organization Meeting held of January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-02-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Mayor Maglio.

Ayes: Wycalek, Heigis, Maglio  
Nays: None  
Absent: None  
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-03-20

**Resolution Approving Temporary Budget for 2020**

**WHEREAS**, N.J.S.A. 40A:4-1 et seq. deals with state regulation of local budget matters and these regulations require a temporary budget be adopted covering the first quarter of the fiscal year, and

**WHEREAS**, the total appropriations exclusive of capital improvements, debt service, deferred charges, transferred to Board of Educations, and reserve for uncollected taxes amounted to \$88,951 in the 2019 municipal budget,

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Walpack, County of Sussex, State of New Jersey, that the 2020 temporary budget be adopted in the amount of \$7431 per month until such time as the 2020 budget is finally adopted.

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-03-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio  
Nays: None  
Absent: None  
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-04-20

Professional Appointments for the year 2020

WHEREAS, N.J.S.A. 40A:11-5. of the Local Contract Law, permits governing bodies to contract for certain professional services without competitive bidding; and

WHEREAS, the township of Walpack has need of said professional services;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that the following appointments be made for the year 2019:

Township Attorney – Glenn Kienz of Weiner Law Group

Township Auditor – Thomas Ferry of Ferraioli, Weilkotz, Cerullo & Cuva

Township Insurance Company – Arthur J. Gallagher Risk Management Services Inc.

Township Risk Manager: George Morville

Township Engineer – Jack O’Krepky of KMS Engineering

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-04-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-05-20

OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF WALPACK

The Township of Walpack shall use the following as the Official Newspapers of the Township of Walpack:

The New Jersey Herald  
The New Jersey Sunday Herald

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-05-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio  
Nays: None  
Absent: None  
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-06-20

OFFICIAL DEPOSITORIES OF THE TOWNSHIP OF WALPACK

The Township of Walpack shall use the following Official Depositories:

The First Hope Bank  
Lakeland Bank  
Sussex Bank

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-06-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio  
Nays: None  
Absent: None  
Abstain: None



WALPACK TOWNSHIP RESOLUTION

R-07-20

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS

WHEREAS, THE Township of Walpack has a need to acquire contracts to perform the following services:

Township Attorney - Glenn Kienz of Weiner Law Group  
Township Auditor - Thomas Ferry of Ferraioli, Woelkatz, Cerullo & Cuva  
Township Engineer - Jack O’Krepky of KMS Engineering  
Township Insurance Agency - Arthur J. Gallagher Risk Management Services Inc.  
Township Risk Manager: George Morville

WHEREAS, the anticipated terms of these contracts are one year and may be extended as approved by the Walpack Township Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Walpack Township committee of the Township of Walpack authorizes the Mayor of the Township of Walpack to enter into contracts with the Weiner Law Group; Ferraioli, Wielkatz, Cerullo & Cuva; KMS Engineering; Arthur J. Gallagher Risk Management Services Inc.; and Morville Insurance Agency.

BE IT FURTHER RESOLVED, that Business Disclosure Entity Certifications shall be placed on file with the resolution.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-07-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

## WALPACK TOWNSHIP RESOLUTION

R-08-20

### AUTHORITY OF THE TOWNSHIP OF WALPACK MUNICIPAL TAX ASSESSOR AND THE TOWNSHIP OF WALPACK TOWNSHIP OF WALPACK MUNICIPAL ATTORNEY

BE IT RESOLVED by the Township Committee of the Township of Walpack, that the Municipal Tax Assessor and the Municipal Attorney are authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey, all contested appeals and to initiate municipal appeals to correct the assessments of the Walpack Township Tax List, including, but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct assessments for the Township of Walpack; and,

BE IT FURTHER RESOLVED that the Municipal Tax Assessor and the Municipal Attorney are hereby designated as the agents of the Township of Walpack for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-8-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio  
Nays: None  
Absent: None  
Abstain: None

WALPACK TOWNSHIP RESOLUTION  
R-09-20  
APPOINTMENTS FOR THE YEAR 2020

BE IT RESOLVED, that the following appointments be made for the year 2020:

Attorney:	Glenn Kienz
Auditor:	Thomas Ferry
Engineer:	Jack O’Krepky
Municipal Clerk:	Christine M. Von Oesen
Deputy Municipal Clerk:	Maria Maglio
Tax collector:	Terry Beshada
Tax Assessor:	Maureen Kaman
Chief Finance Officer:	Michelle LaStarza
Treasurer:	Michelle LaStarza
Registrar:	Amanda Lobban
Construction Official:	Greg Chontow
Plumbing Inspector:	William O’Connor
Fire Sub-code Official:	State of New Jersey
Electrical Inspector:	Greg Chontow
Search Officer for Municipal Improvements:	
Licensing Official:	
Animal Control Officer:	James Heigis
Recycling Collection Officer:	
Emergency Management Coordinator:	Victor Maglio
Deputy EMC:	
NIMS Officer:	Victor Maglio
Township Historian:	Janina Wycalek

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-9-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

## WALPACK TOWNSHIP RESOLUTION

R-10-20

### RESOLUTION CONCERNING JOINT INSURANCE FUNDS FOR LOCAL GOVERNMENT UNITS

WHEREAS, an act concerning Joint Insurance Funds for local units of government, Chapter 372, P.L. 1983 enables local units of government to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self insurance; and

WHEREAS, the Township of Walpack desires to secure protection services and savings related to insurance for itself, and its employees; and

WHEREAS, the Township of Walpack finds that the best and most efficient way of securing this protection and these services is by cooperation with the other New Jersey municipalities and/or County governments; and

WHEREAS, the North Jersey Municipal Insurance Pool and its by-laws provide a basis for securing this protection for member units of government;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Walpack join with other member units of government in organizing and retaining membership in the North Jersey Insurance Pool, effective immediately.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-10-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

## WALPACK TOWNSHIP RESOLUTION

R-11-20

### A RESOLUTION TO FIX THE RATE OF INTEREST FOR DELINQUENT TAXES

WHEREAS, New Jersey statutes provide the method for authorizing interest and the maximum rate to be charged for non-payment of taxes or assessments on or before the date when they would become delinquent,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that the rate of interest charges for the year 2020 shall be as follows:

On all delinquent to, and including December 31, 2019, at the rate of rates heretofore governing, and on all delinquents on and after January 1, 2020, at the rate of 8% per annum for and upon the first \$1,500 of the delinquency, and at the rate of 18% per annum for and upon any amount of the delinquency in excess of \$1,500; and that grace period of 10 days will be allowed on taxes due February 1, May 1, August 1, and November 1. If taxes are not paid by the 10<sup>th</sup>, interest shall be charged from due date. In any case where a taxpayer with a delinquency in excess of \$10,000 fails to pay that delinquency prior to the end of the calendar year, a penalty in the amount of 6% of the amount of the delinquency shall; be charged, in addition to the interest herein above provided.

BE IT FURTHER RESOLVED that the collector of the Township of Walpack is hereby directed to collect interest on all taxes accordingly.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-11-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-12-20

RESOLUTION REGARDING THE ANNUAL SALE OF DELINQUENT TAXES

BE IT RESOLVED that the Tax Collector of the Township of Walpack is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2020.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-12-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-13-20

RESOLUTION ESTABLISHING THE 2020 WALPACK MAYOR AND COMMITTEE  
MEETING SCHEDULE

BE IT RESOLVED that the Mayor and Committee of the Township of Walpack do hereby establish Official Meeting Dates shall be as follows:

Last Tuesday of every month at 7 pm.

Walpack Township Mayor and Committee meetings are held at the Walpack Municipal Building, 9 Main Street, Walpack NJ.

The 2021 Walpack Township Reorganization meeting is scheduled for January 5, 2021 at the Walpack Municipal Building, at 7 pm.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 7, 2020.

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Christine M. Von Oesen, RMC  
Clerk  
Walpack Township

R-13-20 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

Mayor's Statement: Mayor Maglio stated, "Thank you all for your service. I am thankful for Walpack. I appreciate working with you all.

Committee Member Comments: Deputy Mayor Heigis and Committeewoman Wycalek thanked Mayor Maglio for his dedication to Walpack Township.

Public Comment: No members of the public were present.

Adjournment: Mayor Maglio requested a Motion to Adjourn. Motion by Committeewoman Janina Wycalek. Second by Deputy Mayor James Heigis.

Ayes: Wycalek, Heigis, Maglio

Nays: None

Absent: None

Abstain: None

Respectfully Submitted,

Christine M. Von Oesen, RMC  
Clerk  
Township of Walpack