

Walpack Township Reorganization Meeting

**Minutes for the Reorganization Meeting of the Mayor and Committee of the Township of Walpack,
held at the Walpack Township Building, 9 Main Street, Walpack NJ.**

January 2, 2018

The Reorganization Meeting of the Walpack Township Committee was called to order at 7 PM by Walpack Township Clerk Christine M. Von Oesen.

Ms. Von Oesen read the Opening Statement: This meeting is being held in compliance with the Open Public Meetings Act, and has been duly advertised.

The Clerk called the meeting to order.

The Clerk invited all those in attendance to join in the Pledge of Allegiance.

Oath of Office:

The Clerk read the "Statement of Determination" of the Board of County Canvassers, for the Election held on November 7, 2017.

The Clerk administered the Oath of Office to Committeeman-elect Victor Maglio for a three year term as Committee Member of the Township of Walpack.

Roll Call: Present: Committee Members Victor Maglio, James Heigis, and Janina Wycalek, Clerk Christine M. Von Oesen. Absent: CFO Michelle LaStarza

Committee Appointment: Mayor for the Year 2018:

The Clerk requested nominations from the Committee for the position of Mayor for 2018.

A Motion was made by Committeewoman Wycalek to nominate Victor Maglio 2018 Walpack Township Mayor. Motion seconded by James Heigis. All in favor.

The Clerk congratulated Mayor Maglio and handed the meeting over to him.

Open Public Meetings Act Compliance:

The Mayor stated, "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Law 1975, Chapter 231. It has been properly advertised and certified by the Clerk.

Committee Appointment: Deputy Mayor for the year 2018:

The Mayor opened the floor for Committee nominations for the position of Deputy Mayor for 2018.

A Motion was made by Committeewoman Janina Wycalek to nominate James Heigis 2018 Walpack Township Deputy Mayor. Motion seconded by Mayor Victor Maglio. All in favor.

Professional Appointments:

Township Attorney: Glenn Kienz of Weiner Law Group
Township Auditor: Thomas Ferry of Ferraioli, Weilkotz, Cerullo & Cuva
Township Insurance Agency: Arthur J. Gallagher Risk Management Services
Township Risk Manager: George Morville
Township Engineer: Jack O’Krepky of KMS Engineering

Official Newspapers, Banks, Meeting Dates:

Official Newspapers: The New Jersey Herald and The New Jersey Sunday Herald
Official Depositories: The First Hope Bank, Lakeland Bank, Sussex Bank
Official Meeting Dates: Last Tuesday of every month at 7 pm, with the following exception:
The December 2018 Mayor and Committee meeting is scheduled for December 18,
2018. All Mayor and Committee meetings are held at the Walpack Municipal Building, 9
Main Street, Walpack NJ.

Mayor’s Appointments:

Municipal Clerk:	Christine M. Von Oesen
Deputy Municipal Clerk:	Maria Maglio
Tax collector:	Terry Beshada
Tax Assessor:	Maureen Kaman
Chief Finance Officer:	Michelle LaStarza
Treasurer:	Michelle LaStarza
Registrar:	Amanda Lobban
Construction Official:	Greg Chontow
Plumbing Inspector:	William O’Connor
Fire Sub-code Official:	State of New Jersey
Electrical Inspector:	Greg Chontow
Search Officer for Municipal Improvements:	
Licensing Official:	
Animal Control Officer:	James Heigis
Recycling Collection Officer:	
Emergency Management Coordinator:	Victor Maglio
Deputy EMC:	
NIMS Officer:	Victor Maglio
Township Historian:	Janina Wycalek

Resolutions:

WALPACK TOWNSHIP RESOLUTION

R-01-18

MAYORAL APPOINTMENT 2018

Be it resolved BY THE Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that Victor Maglio be appointed Mayor of the Township of Walpack for the year 2018.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and exact copy of the resolution adopted by the Walpack Township Mayor and Committee at the Walpack Township Organization Meeting held of January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-01-18 was read by Mayor Maglio. Deputy Mayor Heigis made a Motion to approve the resolution.
Second by Committeewoman Wycalek.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-02-18

APPOINTMENT OF THE 2018 DEPUTY MAYOR

Be it resolved BY THE Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that James Heigis be appointed Deputy Mayor of the Township of Walpack for the year 2018.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and exact copy of the resolution adopted by the Walpack Township Mayor and Committee at the Walpack Township Organization Meeting held of January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-02-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Mayor Maglio.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-03-18

Resolution Approving Temporary Budget for 2018

WHEREAS, N.J.S.A. 40A:4-1 et seq. deals with state regulation of local budget matters and these regulations require a temporary budget be adopted covering the first quarter of the fiscal year, and

WHEREAS, the total appropriations exclusive of capital improvements, debt service, deferred charges, transferred to Board of Educations, and reserve for uncollected taxes amounted to \$85,359 in the 2017 municipal budget,

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Walpack, County of Sussex, State of New Jersey, that the 2018 temporary budget be adopted in the amount of \$7,113 per month until such time as the 2018 budget is finally adopted.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-03-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-04-18

Professional Appointments for the year 2018

WHEREAS, N.J.S.A. 40A:11-5. of the Local Contract Law, permits governing bodies to contract for certain professional services without competitive bidding; and\

WHEREAS, the township of Walpack has need of said professional services;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that the following appointments be made for the year 2018:

Township Attorney – Glenn Kienz of Weiner Law Group

Township Auditor – Thomas Ferry of Ferraioli, Weilkotz, Cerullo & Cuva

Township Insurance Company – Arthur J. Gallagher Risk Management Services Inc.

Township Risk Manager: George Morville

Township Engineer – Jack O’Krepky of KMS Engineering

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-04-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio

Nays: None

Absent: None

Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-05-18

OFFICIAL NEWSPAPERS OF THE TOWNSHIP OF WALPACK

The Township of Walpack shall use the following as the Official Newspapers of the Township of Walpack:

The New Jersey Herald
The New Jersey Sunday Herald

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-05-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-06-18

OFFICIAL DEPOSITORIES OF THE TOWNSHIP OF WALPACK

The Township of Walpack shall use the following Official Depositories:

The First Hope Bank
Lakeland Bank
Sussex Bank

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-06-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-07-18

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS

WHEREAS, THE Township of Walpack has a need to acquire contracts to perform the following services:

Township Attorney - Glenn Kienz of Weiner Law Group
Township Auditor - Thomas Ferry of Ferraioli, Woelkatz, Cerullo & Cuva
Township Engineer - Jack O’Krepky of KMS Engineering
Township Insurance Agency - Arthur J. Gallagher Risk Management Services Inc.
Township Risk Manager: George Morville

WHEREAS, the anticipated terms of these contracts are one year and may be extended as approved by the Walpack Township Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Walpack Township committee of the Township of Walpack authorizes the Mayor of the Township of Walpack to enter into contracts with the Weiner Law Group; Ferraioli, Wielkatz, Cerullo & Cuva; KMS Engineering; Arthur J. Gallagher Risk Management Services Inc.; and Morville Insurance Agency.

BE IT FURTHER RESOLVED, that Business Disclosure Entity Certifications shall be placed on file with the resolution.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-07-18 was read by Mayor Maglio. Deputy Mayor Heigis made a Motion to approve the resolution.
Second by Committeewoman Wycalek.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-08-18

AUTHORITY OF THE TOWNSHIP OF WALPACK MUNICIPAL TAX ASSESSOR AND
THE TOWNSHIP OF WALPACK TOWNSHIP OF WALPACK MUNICIPAL ATTORNEY

BE IT RESOLVED by the Township Committee of the Township of Walpack, that the Municipal Tax Assessor and the Municipal Attorney are authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey, all contested appeals and to initiate municipal appeals to correct the assessments of the Walpack Township Tax List, including, but not limited to, rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct assessments for the Township of Walpack; and,

BE IT FURTHER RESOLVED that the Municipal Tax Assessor and the Municipal Attorney are hereby designated as the agents of the Township of Walpack for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-08-18 was read by Mayor Maglio. Deputy Mayor Heigis made a Motion to approve the resolution.
Second by Committeewoman Wycalek.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-09-18

APPOINTMENTS FOR THE YEAR 2018

BE IT RESOLVED, that the following appointments be made for the year 2018:

Attorney:	Glenn Kienz
Auditor:	Thomas Ferry
Engineer:	Jack O’Krepky
Municipal Clerk:	Christine M. Von Oesen
Deputy Municipal Clerk:	Maria Maglio
Tax collector:	Terry Beshada
Tax Assessor:	Maureen Kaman
Chief Finance Officer:	Michelle LaStarza
Treasurer:	Michelle LaStarza
Registrar:	Amanda Lobban
Construction Official:	Greg Chontow
Plumbing Inspector:	William O’Connor
Fire Sub-code Official:	State of New Jersey
Electrical Inspector:	Greg Chontow
Search Officer for Municipal Improvements:	
Licensing Official:	
Animal Control Officer:	James Heigis
Recycling Collection Officer:	
Emergency Management Coordinator:	Victor Maglio
Deputy EMC:	
NIMS Officer:	Victor Maglio
Township Historian:	Janina Wycalek

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-09-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio

Nays: None

Absent: None

Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-10-18

RESOLUTION CONCERNING JOINT INSURANCE FUNDS FOR LOCAL
GOVERNMENT UNITS

WHEREAS, an act concerning Joint Insurance Funds for local units of government, Chapter 372, P.L. 1983 enables local units of government to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self insurance; and

WHEREAS, the Township of Walpack desires to secure protection services and savings related to insurance for itself, and its employees; and

WHEREAS, the Township of Walpack finds that the best and most efficient way of securing this protection and these services is by cooperation with the other New Jersey municipalities and/or County governments; and

WHEREAS, the North Jersey Municipal Insurance Pool and its by-laws provide a basis for securing this protection for member units of government;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Walpack join with other member units of government in organizing and retaining membership in the North Jersey Insurance Pool, effective immediately.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-10-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-11-18

A RESOLUTION TO FIX THE RATE OF INTEREST FOR DELINQUENT TAXES

WHEREAS, New Jersey statutes provide the method for authorizing interest and the maximum rate to be charged for non-payment of taxes or assessments on or before the date when they would become delinquent,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Walpack, County of Sussex, State of New Jersey, that the rate of interest charges for the year 2018 shall be as follows:

On all delinquent to, and including December 31, 2017, at the rate of rates heretofore governing, and on all delinquents on and after January, 2018, at the rate of 8% per annum for and upon the first \$1,500 of the delinquency, and at the rate of 18% per annum for and upon any amount of the delinquency in excess of \$1,500; and that grace period of 10 days will be allowed on taxes due February 1, May 1, August 1, and November 1. If taxes are not paid by the 10th, interest shall be charged from due date. In any case where a taxpayer with a delinquency in excess of \$10,000 fails to pay that delinquency prior to the end of the calendar year, a penalty in the amount of 6% of the amount of the delinquency shall; be charged, in addition to the interest herein above provided.

BE IT FURTHER RESOLVED that the collector of the Township of Walpack is hereby directed to collect interest on all taxes accordingly.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-11-18 was read by Mayor Maglio. Deputy Mayor Heigis made a Motion to approve the resolution.
Second by Committeewoman Wycalek.

Ayes: Heigis, Wycalek, Maglio

Nays: None

Absent: None

Abstain: None

WALPACK TOWNSHIP RESOLUTION

R-12-18

RESOLUTION REGARDING THE ANNUAL SALE OF DELINQUENT TAXES

BE IT RESOLVED that the Tax Collector of the Township of Walpack is hereby authorized to conduct the annual sale of delinquent taxes for the calendar year 2018.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Committee of the Township of Walpack, New Jersey, at a meeting held on January 2, 2018.

Christine M. Von Oesen, RMC
Clerk
Walpack Township

R-12-18 was read by Mayor Maglio. Committeewoman Wycalek made a Motion to approve the resolution. Second by Deputy Mayor Heigis.

Ayes: Heigis, Wycalek, Maglio
Nays: None
Absent: None
Abstain: None

Mayor's Statement: Mayor Maglio thanked Deputy Mayor James Heigis and Committeewoman Janina Wycalek. He added, "We want to keep Walpack...Walpack." Mayor Maglio stated that it is a pleasure to work with this Committee.

Committee Member Comments: Deputy Mayor Heigis requested that dog tags be ordered, as there are several dogs in the township needing licensure, his being one of them.

Public Comment: No public was present.

Adjournment: Mayor Maglio requested a Motion to Adjourn. Motion by Committeewoman Wycalek. Second by Deputy Mayor Heigis. All in favor.

Respectfully Submitted,

Christine M. Von Oesen, RMC
Walpack Township Clerk