

Walpack Township Committee  
 July 25, 2017  
 Minutes

Mayor Maglio called the meeting of the Walpack Township Committee to order at 7:00 PM and stated that the meeting was being held in compliance with the Open Public Meetings Act having been duly advertised.

Present: Mayor Victor Maglio, Committeeman James Heigis, Committeewoman Janina Wycalek, Clerk Christine M. Von Oesen, CFO Michelle LaStarza.

Mayor Maglio requested a Motion to approve the June 27, 2017 Minutes. Motion by Committeewoman Wycalek, Second by Committeeman Heigis. All in Favor.

The Treasurers Report was accepted. The Bills List was presented by Ms. LaStarza. Assessed value of township properties was discussed. Mayor Maglio requested a Motion to approve the Bills List. Motion by Committeeman Heigis, Second by Committeewoman Wycalek. All in Favor.

3/28/2017	177	98 IRS EFT		(Transfer)	1,718.41	7/25/2017
7/25/2017	2887	16 JCP&L		9.32		
7/25/2017	2888	12 Kittatinny Regional High School	4,457.04			
7/25/2017	2889	49 The Printing Center	216.88			
7/25/2017	2890	69 Treasurer, State of New Jersey	2.00			
7/25/2017	2891	113 Treasurer, State of New Jersey	148.00			
7/25/2017	2892	105 Viking Pest Control	52.00			
7/26/2017	2893	50 Sussex County Clerk	63.64			
7/26/2017	2894	14 State of New Jersey	16.50			
7/26/2017	2895	50 Sussex County Clerk	51.34			
7/26/2017	2896	99 Weiner Law Group LLP	2.12			
7/26/2017	2897	41 NJ Div. of Alcoholic Bev. Control	3.00			
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				5,021.84		
				- 1,718.41**Voided checks issued earlier period.		
				3,303.43		

A Resolution, RESOLUTION AUTHORIZING THE TAX COLLECTOR TO EXTEND THE GRACE PERIOD ON LATE 3<sup>RD</sup> QUARTER TAX PAYMENTS DUE TO THE DELAY IN SENDING OUT THE FINAL/PRELIMINARY TAX BILLS, was discussed. Mayor Maglio requested a Motion to Approve the Resolution. Motion by Committeeman Heigis, Second by Committeewoman Wycalek. All in Favor.

The Corrective Action Plan was discussed. Several adjustments to the wording were made.

Mayor Maglio requested a Motion to approve the Bills List. Motion by Committeeman Heigis, Second by Committeewoman Wycalek. All in Favor.

The Purchasing Policy was provided by Michelle LaStarza. The subject was briefly reviewed, and then tabled until the next meeting.

Michelle LaStarza went over the Audit Report. The report had been duly advertised. A synopsis of the Audit Report for Publication and Audit report were supplied to each member of the Committee.

The Committee signed the Group Affidavit form, as required in the Certification of Governing Body of the Annual Audit.

Mayor Maglio will attempt to contact Senator Oroho in an effort to get a status update on the DRAFT legislation being developed to address the disproportionate Kittitiny Regional High School tax levy situation resulting from the current State formula system.

Mayor Maglio informed the Committee that the Walpack Cemetery Association has expressed an interest in pursuing the possibility of having the Township assume ownership and responsibility for the cemetery. Our Township attorney has begun the process of ascertaining what that process might look like and what the State might require. With the members of the Committee being in agreement, the first step will be for both the Township and the Cemetery Association to send letters to the State, expressing possible interest in the potential transfer. The State will then consider the situation and provide their direction with regard to what the process might entail.

Committeeman Heigis suggested pursuing fees from surviving relatives of those buried in the cemetery for expenses that would accrue should the township takeover maintenance of the cemetery.

There being no members of the public present, Mayor Maglio did not open the meeting to the public for comment.

Mayor Maglio requested a Motion to Adjourn the meeting. Motion by Committeeman Heigis, Second by Committeewoman Wycalek. All in Favor.

Respectfully Submitted,

Christine M. Von Oesen, RMC  
Walpack Township Clerk